



The Lifeboat Fund is a fundraising charity which exists solely to support the work of the Royal National Lifeboat Institution in saving lives at sea. The Fund was established in 1866 and, since then, has provided the RNLI with 52 boats and significant additional assistance.

The Communications and Public Service Lifeboat Fund (The Lifeboat Fund)
Patron: HRH The Duke of Kent

Registered Charity Numbers: 248421 (England and Wales) and SC041904 (Scotland)

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“ My admiration for the RNLI is enormous.
The statistics and the stories of lives saved -
people sometimes plucked from the water
within minutes of death - are both humbling
and inspiring.”





The Chair reflects...

by Sir Peter Housden KCB,
Chair of The Lifeboat Fund

I am delighted to share my thoughts with the readers of this 2010 Annual Report about why The Lifeboat Fund means so much to me.

My admiration for the RNLI is enormous. The statistics and the stories of lives saved – people sometimes plucked from the water within minutes of death – are both humbling and inspiring. You cannot help but want to show solidarity with the selfless and courageous volunteers who crew the lifeboats.

Such images of very physical acts of rescue of people in despair, can juxtapose dramatically with the sedentary image of office workers going about their business – by and large, cosy and dry! But it is partly because of this contrast that it is so special for those of us in the Government service to have our own charity dedicated to helping fund the lifeboats. I should add quickly of course that not all civil servants are desk-bound, and a small number actually serve as Members of lifeboat crews!

Raising money for the lifeboats creates an incredible feel-good factor. It's not especially difficult, but it is enjoyable; people want to give to this excellent cause. I am greatly heartened to see donations to The Lifeboat Fund's traditional appeal increasing by £24,000 in 2010. Pensioners are also giving us sterling support, stimulated partly by the ever-willing commitment of the Civil Service Pensioners' Alliance to present our articles to their readership.

My mission is to enthuse more Government bodies and individuals to support The Lifeboat Fund. I want to get more Departments and organisations on board – every new one that helps us can make a real difference. And it will also make a real difference to them, through the satisfaction of knowing that their organisation cares about helping some of the bravest volunteers in the business. The Fund's lifeboats in the RNLI fleet saved no less than

250 people in 2010. In the same year, the Department for Work and Pensions alone raised £36,000. That is exceptional, signifying the importance of charity activity in the work-mix provided by that Department.

As this cause is all about people – the people who need help and the volunteers who want to give it – it is very fitting that the main focus of our fundraising in 2011 is helping to train and equip the crews to whom so many people owe so very much.

At a time when the nation faces economic headwinds, our Fund is proud to continue its vital work, and is advancing in spite of inclement conditions.

A massive 'thank you' to all those who helped make 2010 such a successful year for The Lifeboat Fund – and to those who will help us in 2011!



Early thoughts from the new Hon. Secretary

by Angela Saunders,
Hon. Secretary of The Lifeboat Fund

I was delighted to take over the role of Hon. Secretary from my predecessor, Diana Allpress, at the start of November 2010. That timing means the bulk of this reporting period took place during Diana's tenure. I pay tribute to her achievements, both last year and throughout her time in post.

I have enjoyed a busy and rewarding time already, in this unique role for a civil servant. It's great to have the chance to run a charity supporting such a compelling cause, and to work with such excellent and committed partners across the UK, including the Trustees, Departmental Co-ordinators and RNLI's Bianca Fischer, who is an enormously helpful and energetic colleague.

Highpoints for me so far have been achieving charity registration for The Lifeboat Fund to operate in Scotland. This was followed by The Scottish Government's first fundraising effort on 28 January – the RNLI's SOS Day – achieving a total of around £400 at our main offices, thanks to some very committed volunteers.

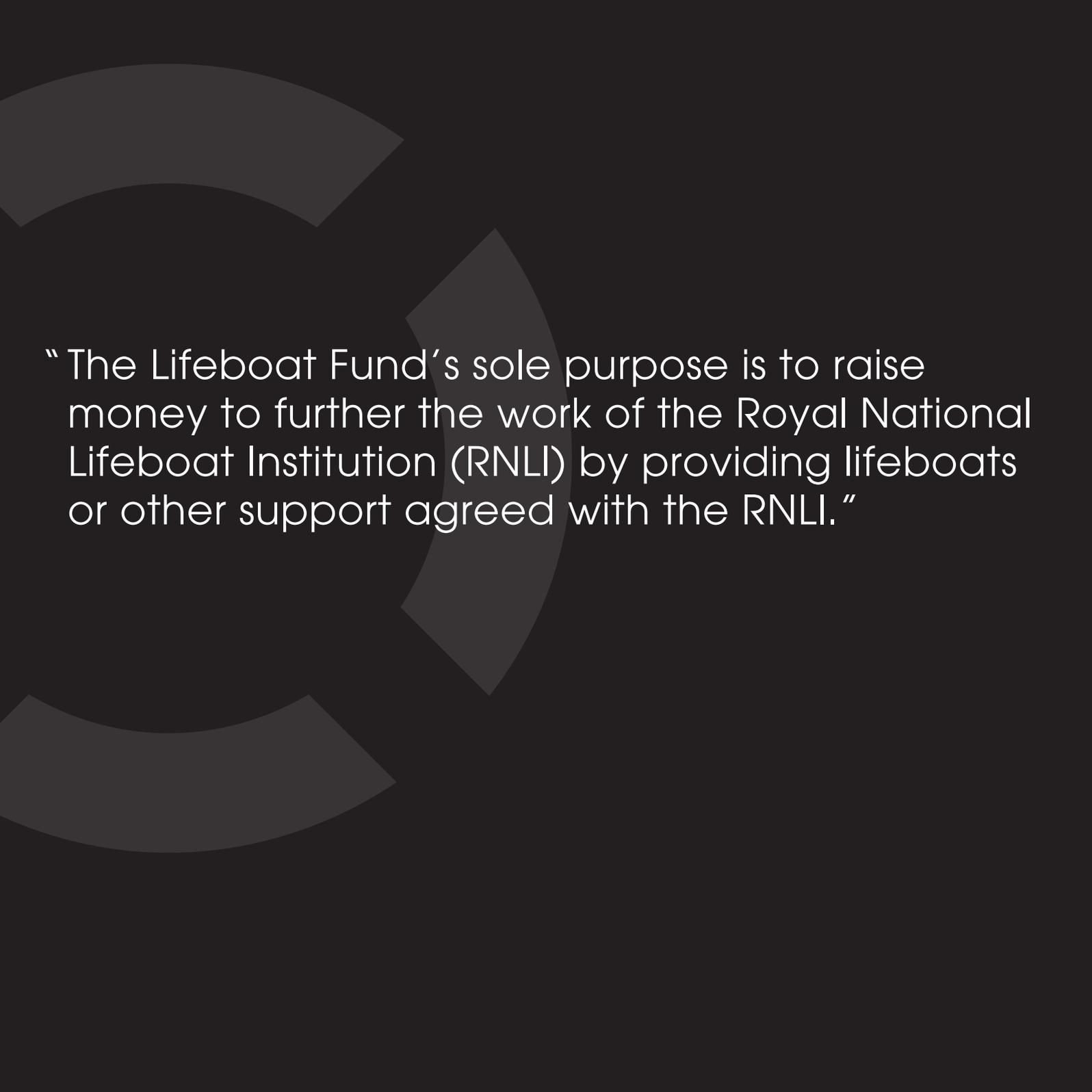
I am also delighted by the new website and logo we have developed for The Lifeboat Fund. I believed it was time for a refresh – not simply to 'hold our own' beside the more impressive charity websites but also to help establish the identity of The Fund as separate from that of the RNLI, who we support. That issue can sometimes confuse!

The Lifeboat Fund is not the RNLI. But it exists solely to help the RNLI, because a group of civil servants in 1866 believed raising money to buy a boat that would be used to save lives was something their colleagues would want to support. Of course, they did – and the cause is still so important to public servants that The Fund is proud to remain the RNLI's single largest regular contributor.

My mission is to develop for The Lifeboat Fund a closer partnership with the RNLI and, thereby, to help Government bodies large and small to understand and embrace our passion for saving lives at sea.

“The Lifeboat Fund is not the RNLI. But it exists, solely to help the RNLI, because a group of civil servants in 1866 believed raising money to buy a boat that would be used to save lives was something their colleagues would want to support.”





“The Lifeboat Fund’s sole purpose is to raise money to further the work of the Royal National Lifeboat Institution (RNLI) by providing lifeboats or other support agreed with the RNLI.”

Registered Charity Numbers: 248421 (England and Wales) and SC041904 (Scotland)

This is the Trustees' annual report and financial statements of the Communications and Public Service Lifeboat Fund (the charity) for the year ended 31 December 2010. The Trustees confirm that the annual report and financial statements of the charity comply with current statutory requirements, the requirements of the charity's governing document and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005. In preparation of the financial statements, the Trustees have considered the Charity Commission's guidance on Public Benefit.

Our Purpose

The Lifeboat Fund's sole purpose is to raise money to further the work of the Royal National Lifeboat Institution (RNLI) by providing lifeboats or other support agreed with the RNLI. The Fund seeks to achieve this in a range of ways, including issuing an annual appeal to staff of the Civil Service, Royal Mail and BT and by promoting Payroll and Pension Payroll Giving.

The Lifeboat Fund's Activities and Achievements In 2010

Fundraising

The Lifeboat Fund is the single largest regular contributor to the RNLI. Its fundraising achievements in 2010 are given in the financial report later in this document. The heartening increase in donations received across the year is greatly welcomed. This is something on which we hope to build, by encouraging more public service organisations to join us in raising money that will be used to support the RNLI.

It was agreed in 2010 that we would aim to fund the provision of a D-Class inshore lifeboat for Portrush Lifeboat Station, Northern Ireland. This aim was achieved and the boat, *David Roulston (Civil Service No. 52)*, went into service before the end of the year. By the time of The Fund's 2011 AGM, the lifeboat's naming ceremony will have taken place at Portrush. The boat was funded by The Lifeboat Fund; its upkeep and maintenance was raised by the Northern Ireland Tourist Board in memory of David Roulston – one of their staff. An account of the ceremony will appear in the 2011 Annual Report.

Naming Ceremony for *Charles Dibdin*



The Lifeboat Fund's 51st lifeboat, *Charles Dibdin*, was named during a ceremony at the New Brighton Lifeboat Station, Merseyside on 24 July 2010. Diana Allpress, then The Lifeboat Fund's Hon. Secretary, handed over the lifeboat on behalf of The Fund.

Charles Dibdin is an Atlantic 85 rigid inflatable lifeboat. The lifeboat was named after Charles Dibdin, who was one of the founders of The Lifeboat Fund in 1866 who later went on to become RNLI Secretary.

Annual Appeal

Every year, The Fund launches an appeal for contributions. Supporters are encouraged to fundraise, and representatives to develop new and exciting ways to boost their collections. In 2010, the principal Appeal Day activity was focused on 17 September.

Retired Civil Servants and Royal Mail pensioners subscribe mainly through pension payroll, and BT staff donating mainly via payroll giving.

The Lifeboat Fund 2010 Appeal Competition was won by Jill Hindmarch from the Department for Work and Pensions in Newcastle Upon Tyne. Jill's prize is a tour of the state of the art RNLI survival centre in Poole including two nights' dinner, bed and breakfast in the onsite hotel where every room has stunning views of the sea. The next 2 lucky winners who answered correctly 3 questions about The Lifeboat Fund were: Stephen Orr of the Department of Justice, Northern Ireland – who won a £75 Marks and Spencer gift card; and Adam Docherty of the Department for Work and Pensions, Newcastle Upon Tyne

(like our winner, Jill!) – who won a £25 gift card for Argos. We are very grateful to all our supporters who entered the competition, and to everyone who supported the Appeal.

Fundraising Workshop

A workshop was held in Summer 2010, at Tower Lifeboat Station on The Thames, when representatives of public service bodies supporting The Fund met with Members of the Executive Committee to consider fundraising approaches, with expert advice provided by the RNLI.

Saying thanks

In December 2010, the RNLI recognised Sir Leigh Lewis, retiring Permanent Secretary of the Department for Work and Pensions, for his great work fundraising for The Lifeboat Fund. Over the past three years, DWP has donated a total of over £90,000 to this life-saving charity. The RNLI produced a special certificate and letter of appreciation to recognise Sir Leigh's work. Sir Peter Housden, Chair of The Lifeboat Fund's Executive Committee, was delighted to make the presentation

(see photograph overleaf). A news release was produced, announcing the presentation, and this was posted on the websites of The Lifeboat Fund and the RNLI.

So many ways to raise funds... and to donate

The Executive Committee is keen to spread the message that, while fundraising for a vital cause is a serious business, it can also be great fun. A new "A to Z" Fundraising Guide has just been produced by The Fund in collaboration with the RNLI, for those who co-ordinate fundraising activity in public service organisations. A trial initiative currently is testing a scheme to collect mobile 'phones for recycling to raise money for The Fund.

Card Aid is another route – the Card Aid body can supply your organisation with a corporate Christmas card printed with the address, logo and signatures and, of course, the charity name you have chosen to support. If you choose The Lifeboat Fund, one third of the price of the card is donated to us.



Sir Peter (left) says thank you to Leigh Lewis, on behalf of us all

The Fund also reminds supporters how a legacy can help lifeboat crews long into the future.

Gift Aid



The Fund can reclaim tax on all donations if donors have paid sufficient income tax and want their donation to be made under the Gift Aid Scheme. Supporters are invited to complete a simple declaration form so that tax can be reclaimed. In 2010, The Fund reclaimed £879.

Her Majesty's Revenue and Customs will not accept Gift Aid declarations without a home address and postcode, so all supporters are urged to give this information!

Payroll giving and pension payroll giving

The Fund encourages donations to be made through payroll and pension payroll giving and has designed forms to make it as easy as possible for people to donate in this way. The charity processing agents (Charities Trust, Charities Aid Foundation and

South West Charitable Giving) also provide forms which can be used and The Lifeboat Fund should be quoted by anyone who wants to donate to us through this route.

Charity registration in Scotland

The Executive Committee was delighted to learn that the Office of the Scottish Charity Regulator (OSCR) granted charity registration to The Communications and Public Service Lifeboat Fund (known as The Lifeboat Fund) on 19 November 2010. The registration number is SC041904. In granting registration OSCR was satisfied that The Fund's Constitution met the charity test. However, for avoidance of doubt in the future, OSCR recommended that some highly desirable clauses should be added to the Constitution. The Executive Committee agreed to recommend these changes to the full Council at the 2011 AGM, as follows:

"Assets Clause –

'None of The Lifeboat Fund's assets may be distributed or otherwise applied (on being wound up or at any other time) except to further its charitable purposes.'

"Dissolution Clause –

'If on the winding-up of The Lifeboat Fund any property remains after

satisfaction of all the charity's debts and liabilities, such property shall not be paid to or distributed among the Members of The Fund; that property shall instead be transferred to some other charity or charities (whether incorporated or unincorporated) whose objects are similar (wholly or in part) to the objects of The Fund.'

The Hon. Secretary has had all Fund documents etc updated with the new charity registration details, as required by OSCR.

In the course of 2011, we are likely to be required to apply for registration by the Northern Ireland Charity Commission, to operate as a charity in Northern Ireland. Due to a technical legislative matter that Commission has not yet started registering charities, but it has been made aware of our interest.

The Performance Of Our Boats

We are delighted by the performance of the lifeboats we have purchased for the RNLI.

Years	Launches	Lives Saved	People rescued (including lives saved)
2010	261	4	250
2009	348	15	347
2008	289	12	117
2007	208	6	233
2006	158	7	136

As shown here, during 2010, The Fund's lifeboats were launched 261 times, saving 4 lives and giving assistance to a further 246 people.

In recent years, there has been a significant increase in the number of launches and lives saved by our lifeboats. This mainly is due to our sponsorship of *Public Servant*, one of the lifeboats serving on the River Thames – these are the busiest lifeboats in the RNLI's entire fleet. After extensive service, *Public Servant* is now used as the emergency boat on the river. (A few of the figures quoted above, for earlier years, have been adjusted slightly from those in past Annual Reports and now match those held by the RNLI.)

Total launches and rescues by
The Fund's lifeboats currently in
the RNLI fleet:

Our Boats	Launches	People rescued (including lives saved)
Stranraer Saviour	23	23
Mudeford Servant	229	282
Angel of Holyhead	78	76
Public Servant	688	217
Hunstanton Flyer	86	55
Sgt Bob Martin	237	251
Charles Dibdin	26	23
Princess Royal	235	167
David Roulston	3	0
Guardian Angel	49	37
Windsor Runner	143	184
Fraser Flyer	161	218

There currently are nine Lifeboat Fund lifeboats in the RNLI active fleet: *Stranraer Saviour* at Stranraer, Scotland; *Mudeford Servant* at Mudeford, Dorset; *Angel of Holyhead* at Holyhead, Wales; *Hunstanton Flyer* at Hunstanton, Norfolk; *Public Servant* at Lifeboat Pier, London; *Sgt Bob Martin* at Poole, Dorset; *Charles Dibdin* at New Brighton, Merseyside; RNLB *Princess Royal* at St Ives; and *David Roulston* at Portrush, Northern Ireland. The relief fleet includes RNLB's *Guardian Angel*, *Windsor Runner* and *Fraser Flyer*.

Three other lifeboats provided by The Fund and no longer in active service are in a unique RNLI museum in Kent. The *Edward Bridges* (at Torbay until 1994), *St Cybi* (at Holyhead until 1980) and the *North Foreland* (at Margate until 1978) are all on display in the "Lifeboat!" Gallery at the Historic Dockyard, Chatham, Kent. We would encourage all Members to visit this excellent museum if they can.

Looking Ahead

We have been discussing future opportunities for the deployment of our donations with the RNLI. The recent focus has been on funding new lifeboats, distributed as evenly as possible throughout the UK.

In 2011, the focus of fundraising proposed by the Executive Committee is to support the training and equipping of crews at lifeboat stations around our coast. It takes £1,200 to train each volunteer member of the crew, and these crews rescue an average of 22 people every day.

In future years, up to 2018, our agreed focus on maintaining and refitting the RNLI's boats purchased by The Lifeboat Fund is proposed to be supplemented by support of crew training. This will perpetuate our drive to spread the benefits of money raised by The Fund across the UK.

The Lifeboat Fund is also now engaged in a closer working partnership with the RNLI, which is delighted to help provide our fundraising materials etc. The RNLI's biggest fundraising days in the year are: SOS Day (28 January) and the week of 2 to 8 May (when supporters converge on London for the biggest annual street collections) and, for the first time in 2011, some public service bodies who raise money for

The Lifeboat Fund are considering using those opportunities as a focus for their own fundraising, to 'stage' their efforts across the year.

The decision rests with each organisation – larger bodies and Departments are likely to want to concentrate their fundraising around September as in previous years. That is the time of The Lifeboat Fund's own major Appeal Day – when we hope all Government bodies will want to join in the fundraising. In 2011, the key date is 16 September (Scotland will focus on 15 September, as 16 September is a public holiday).

The Website – Finding out more

The Fund's website www.thelifeboatfund.org.uk provides full details of our activities, and information about The Fund's lifeboats currently in service in the RNLI fleet. Visitors to the site can make online donations - and download a Gift Aid form to send to the Hon. Secretary covering their contribution.

As mentioned in the Hon Secretary's statement at the front of this document, we are excited to report that a new website was developed at the turn of last year. This was in response to the need to modernise our communications and to clarify The Fund's links with the RNLI. Examination

of high quality, contemporary charity websites inspired the new design, which was produced by The Scottish Government's Information Support service. In addition to promoting the charity's identity, it can provide a better focus on our fundraising co-ordinators, and will have automatic updating 'feeds' to populate the site with latest news direct from the RNLI website (this will also work in reverse). We invite Members and supporters to follow The Fund's activities on the website, to submit news items for the front page, and to feedback to us their views on the content and effectiveness of this new communications tool.

An associated fresh development is the new logo, to help promote The Lifeboat Fund's identity. You can see it opposite, and on the cover of this Report. It features on all our new stationery and posters, and will appear on stickers which can be fixed to RNLI materials being used by our fundraisers.

E-mail is another key communications tool. As well as communicating via the website, collectors and supporters are invited to provide their e-mail address to the Secretary, whose own e-mail address is secretary@thelifeboatfund.org.uk, so we can keep you updated.

THE LIFEBOAT FUND

Helping the RNLI save lives at sea

Who We Are

Trustees

The Communications and Public Service Lifeboat Fund, also known as the Lifeboat Fund, consists of a Council, with a Constitution – its governing document. The Council appoints Members of the Executive Committee, who serve as The Lifeboat Fund's Trustees. In inducting them,

the Council requires new Members to familiarise themselves with *The Essential Trustee: What you need to know*, a Charity Commission publication, which aims to provide Trustees with a full awareness of their responsibilities and duties. Now that The Lifeboat Fund is registered with the Office

of the Scottish Charity Regulator, Members are also required to read and understand that body's guidance for charity Trustees. The Members who served on the Executive Committee during the year ended 31 December 2010 and Members who have been appointed since are shown opposite:

“The Communications and Public Service Lifeboat Fund, also known as the Lifeboat Fund, consists of a Council, with a Constitution – its governing document.”

Name	Office/Government body	Dates acted, if not for whole year
Sir Kevin Tebbit KCB CMG	Chairman	Resigned April 2010 (continuing to serve in a personal capacity)
Sir Peter Housden KCB	Chairman /Scottish Government	Appointed April 2010
Sir David Rowlands KCB	Deputy Chairman	
Mrs Madeline Dugmore	Hon. Treasurer /National Audit Office	
Mrs Diana Allpress	Hon. Secretary /Ministry of Defence	Resigned November 2010
Ms Angela Saunders	Hon. Secretary /Scottish Government	Appointed November 2010
Mr Nick Cheetham	Department for Work and Pensions	Mr Cheetham will resign from his position as Trustee at the 2011 AGM and be replaced in that capacity by Ms Frances Ryan
Mr Simon Claydon	Department of Health	
Mr Tom Grant	Serving in a personal capacity	Resigned March 2010
Ms Hope Halstad	Serving in a personal capacity	Appointed January 2011
Mr John Jarvis	Civil Service Pensioners' Alliance	
Mrs Jay Mandalia	HM Revenue & Customs	
Ms Tracey Orchard	HM Revenue & Customs	Resigned April 2011
Ms Louise Selby	Home Office	
Mr David Kellett	National Audit Office	Resigned October 2010
Mr Ivor Keates	Government Communications HQ	Resigned November 2010
Mrs Rosina Robinson	Serving in a personal capacity	Resigned January 2011

Members of the Council

The Council of The Lifeboat Fund comprises representatives from organisations and Departments of the Civil Service, Royal Mail and British Telecommunications plc, and from other organisations, who act on a voluntary basis. The Council Members, excluding the Officers, are:

Ms Alison Adams	Department for Employment and Learning, Northern Ireland
Ms Carolyn Airey	Department for International Development
Ms Emma Boffey	Scottish Law Commission
Mrs Sally Bundock	Public Record Office
Mr Nick Cheetham/ Ms Frances Ryan	Department for Work and Pensions
Mr Simon Claydon	Department of Health
Mr Paul Clement	Driver and Vehicle Licensing Agency
Ms Mamie Clugston	Department of Enterprise, Trade and Investment, Northern Ireland
Ms Anne Coan	Health and Safety Executive
Ms Wendy Derrett	UK Statistics Authority/Office for National Statistics
Mr Eldad Druks	Crown Prosecution Service
Ms Sarah Duncan	Student Awards Agency for Scotland
Mrs Adela Ginn	Northern Ireland Civil Service
Ms Michele Gryc	UK Trade and Investment
Ms Hope Halstad	Serving in a personal capacity
Ms Claire Hardy	National Audit Office
Mr Tony Helliar	Treasury Solicitor's Department
Mr John Jarvis	Civil Service Pensioners' Alliance
Mr Richard Koizumi	British Foreign and Commonwealth Office
Ms Gina Lidstone	Ministry of Justice
Ms Lynne MacMaster	Crown Office and Procurator Fiscal Service

THE COMMUNICATIONS AND PUBLIC SERVICE LIFEBOAT FUND – THE LIFEBOAT FUND
TRUSTEES' REPORT FOR 2010 CONTINUED

Mrs Jay Mandalia	HM Revenue & Customs
Ms Janice Marshall	Office for Standards in Education (OFSTED)
Ms Bev Marvin/ Mrs Linda McGarty	HM Land Registry
Mr Dan McAlea	Department for Culture, Arts and Leisure, Northern Ireland
Mr Neil McClenaghan	Department of Education, Northern Ireland
Ms Annabel Meade	Department for Education
Ms Elizabeth Mulholland	Department of Agriculture and Rural Development, Northern Ireland
Mr Gerard O'Connor	Crown Solicitor's Office, Northern Ireland
Mr Stephen Orr	Department of Justice, Northern Ireland
Ms Kirsten Pringle	Office of the Advocate General for Scotland
Ms Louise Selby	Home Office
Mrs Pauline Shannon	Department for Social Development, Northern Ireland
Mr Graeme Starkey	Department for Communities and Local Government and Department of Transport
Ms Eleanor Steed	Department of Finance and Personnel/Office of First Minister/Office of Deputy First Minister, Northern Ireland
Ms Harriet Stevens	HM Revenue & Customs
Sir Kevin Tebbit KCB CMG	Serving in a personal capacity
Ms Michelle Walsh	Government Actuary's Department

Trustees' responsibilities

The Trustees administer and manage The Fund while the Council oversees the strategy. Day to day business of the charity is conducted by the Honorary Secretary and Honorary Treasurer under the direction of the Executive Committee.

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;

- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 1993 and trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

This report was approved by the Trustees on 14 April 2011 and signed on their behalf by:

Peter Housden

Chair on behalf of the Trustees

“The Trustees administer and manage The Fund while the Council oversees the strategy. Day to day business of the charity is conducted by the Honorary Secretary and Honorary Treasurer under the direction of the Executive Committee.”

“The Fund is wholly dependent on the services of unpaid volunteers and donations in kind. We would therefore wish to acknowledge the generosity of the Ministry of Defence and the Scottish Government in donating the services of its Honorary Secretary and of Reeves & Co LLP in donating their services...”

2010 Financial Summary

In 2010, The Lifeboat Fund collected £131,000 for the RNLI. The main sources of these donations were:

	2010	2009
	£	£
Pension payroll giving (net of distribution charges)	57,000	62,000
Legacy	–	68,000
Payroll giving	16,000	18,000
Traditional appeal	54,000	30,000
Miscellaneous	3,000	2,000
Gift Aid	1,000	2,000
Total	131,000	182,000

This underlines the continuing strength of support from pension payroll giving and a substantial strengthening of the traditional appeal.

The in-year cost to The Lifeboat Fund of collecting these donations was £8,900, or about 7 per cent, of which £2,300 are fees charged by the agencies which collect and distribute pension payroll giving on The Fund's behalf. £4,300 was the cost of printing appeal leaflets.

This, however, does not take into account the original £78,000 cost of the three appeals in 1997, 2001 and 2005 which triggered the

pension payroll giving, nor the value, estimated at £24,600 of the Honorary Secretary's time and expenses which were sponsored by the Ministry of Defence until the end of October and, thereafter, by Scottish Government.

Reserve policy

The Fund does not hold any reserves. It retains any sums as necessary to meet planned expenditure, and transfers all other income as it arises to the RNLI. The RNLI holds our donations in a restricted fund, accruing notional interest until there is sufficient to purchase a new lifeboat or any other purchase or form of support The Fund decides on.

The balance brought forward in this restricted fund at 1 January 2010 was £669,380. This was restated to £662,063 following receipt of additional information in relation to Legacies recognised in the prior year. By adding this year's net donations of £115,000 and £10,000 of notional interest and deducting £200,000 for purchase of two lifeboats and some minor expenditure, the restricted fund has a closing balance at 31 December 2010 of £590,522.

The Fund is wholly dependent on the services of unpaid volunteers and donations in kind. We would therefore wish to acknowledge the generosity of the Ministry of Defence and the Scottish Government in donating the services of The Funds Honorary Secretary, of Reeves & Co LLP in donating their services as the Honorary Independent Examiner and of Finmeccanica UK and Dover House in providing meeting facilities for the Executive Committee.

We greatly appreciate their support.

The Fund's financial statements and a summary of contributions are part of this annual report.

Risk management

Apart from the relatively small amounts spent on fundraising and administration, The Fund passes all its receipts onto the RNLI to invest and hold in the restricted funds as explained above.

The main risk faced by The Fund would be an unexpected decrease in money raised through fundraising. However, as around 80 per cent of our income comes from pension payroll giving, Trustees consider this to be relatively low risk – particularly as it can be monitored regularly.

As a result of technological and cultural changes, The Fund could also face the risk that our traditional method of circulating an appeal sheet to civil servants and Royal Mail employees is no longer effective. As more appeals are now made through external internets or internal intranets, The Fund therefore introduced online giving to ensure that potential donors have a quick and easy way to contribute. Our website communications are also being developed in line with those of other successful charities.

Remuneration to charity Trustees

No remuneration or other benefits were paid from the charity to a Trustee.

Relationship with other charities

Since its foundation in 1866, the Communications and Public Service Lifeboat Fund has been the biggest single supporter of the RNLI. Supporting the RNLI remains its sole purpose.

The RNLI is a registered charity which exists to save lives at sea by providing, on call, the 24-hour search and rescue service to 100 nautical miles out from the coast of the UK and Republic of Ireland, and a seasonal lifeguard service on over 150 of the busiest beaches in England and Wales. It depends entirely on voluntary giving and legacies for its income, and for

the most part on volunteers to crew its lifeboats. The support given by The Lifeboat Fund to the RNLI helps to maintain over 330 lifeboats and four hovercraft in its active fleet, based at 235 lifeboat stations.

It costs £148 million every year to run the RNLI. The donations which provide that income are put to very good use – the RNLI's volunteer crews rescued well over 16,000 people in the last 2 years alone – an average of 22 people every day.

The RNLI pays for most substantial expenditure by The Fund out of restricted funds, held as explained earlier in this report, subject to the approval of The Fund's Executive Committee. At the end of each financial year, the RNLI provides The Fund with a Statement of Account, which agrees the amount held by the RNLI in a restricted fund on behalf of The Fund and which is reflected in the additional note set out below the Balance Sheet in our financial statements.

Independent Examiner's Report for the Year Ended 31 December 2010

I report on the accounts of the charity for the year ended 31 December 2010 which are set out on pages 20 to 31.

Respective responsibilities of Trustees and Examiner

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners under section 43(7)(b) of the 1993 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the following statement.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements –
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Dated:

G Jones, ACA BSc (Hons),
Reeves & Co LLP,
Chartered Accountants,
Montague Place,
Quayside,
Chatham Maritime,
Chatham,
ME4 4QU

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2010

	Note	Unrestricted Funds 2010 £	Restated Funds 2009 £
Incoming resources			
Incoming resources from generated funds			
Voluntary income	2	159,642	201,921
Investment income		1	2
Lifeboat Fund expenses met by the RNLI		3,756	2,036
Total incoming resources		163,399	203,959
Resources expended			
Costs of generating funds			
Costs of generating voluntary income	3	33,478	21,824
Charitable activities	3	122,009	185,231
Governance costs	3	1,000	1,000
Total resources expended		156,487	208,055
Net incoming resources for the year		6,912	(4,096)
Reconciliation of Funds			
Total funds brought forward at 1 January 2010		39,584	43,680
Total funds carried forward at 31 December 2010		46,496	39,584

The Statement of Financial Activities includes all gains and losses recognised in the year. The notes on pages 26 to 30 form part of these financial statements.

BALANCE SHEET AS AT 31 DECEMBER 2010

	Note	Total Funds 2010 £	Total Funds 2009 £
Fixed assets			
Tangible fixed assets	6	–	–
Total fixed assets		–	–
Current assets			
Debtors		–	2,052
Cash at bank and in hand		46,496	37,532
Total current assets		46,496	39,584
Net assets		46,496	39,584
The funds of the charity			
Unrestricted income funds		46,496	39,584
Total charity funds		46,496	39,584

The financial statements were approved by the Trustees on 14 April 2011 and signed on their behalf by:

Madeline Dugmore
Honorary Treasurer

Peter Housden
Chair

The notes on pages 26 to 30 form part of these financial statements.

Additional note

The RNLI holds the money donated to them by The Lifeboat Fund in Restricted Funds, accruing notional interest, until there is sufficient to buy a lifeboat or to contribute to a RNLI project approved by The Fund's Trustees. At 31 December 2010, the position of these Restricted Funds was as follows:

	2010 £	2009 £
Balance in RNLI Restricted Funds for The Lifeboat Fund at 1 January 2010, as previously stated	663,359	470,439
Adjustment (see note 1)	6,022	-
Adjustment (see note 2)	<u>(7,318)</u>	<u>-</u>
Restated balance at 1 January 2010	662,063	470,439
Less: payments towards RNLI projects of lifeboats	(200,000)	-
The Lifeboat Fund's donations to RNLI	121,893	186,527
National interest received in year on Restricted Fund Balances	10,322	8,429
Less: Lifeboat Fund expenses paid direct by RNLI	<u>(3,756)</u>	<u>(2,036)</u>
Balance in RNLI Restricted Funds for The Lifeboat Fund at 31 December 2010	<u><u>590,522</u></u>	<u><u>663,359</u></u>

Note 1

Information was subsequently received to advise that a Legacy of £6,021.82 was not a specific restricted fund but should be included within the general restricted fund held by the RNLI on behalf of the Lifeboat Fund.

Note 2

In 2009, the RNLI received a Legacy of £7,318.18 and advised The Lifeboat Fund that it would be added to their restrictive fund. During 2010 however the RNLI advised that this was not related to The Lifeboat Fund and adjusted accordingly.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2010

1. Accounting Policies

1.1 Basis of preparation of accounts

The financial statements have been prepared under the historical cost convention with the exception of investments which are included at market value, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008). The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP), "Accounting and Reporting by Charities" published in March 2005 and applicable accounting standards.

1.2 Fund accounting

Unrestricted funds are funds that are available for use at the discretion of the Trustees to advance the general objectives of the charity and that have not been designated for other purposes.

1.3 Incoming resources

All incoming resources are included in the Statement of Financial Activities when The Lifeboat Fund is entitled to the income and the amount can be measured with sufficient reliability. Legacies are included when The Fund is advised by the personal representative of an estate that

payment will be made or property transferred, and the amount involved can be quantified.

Where incoming resources have related expenditure, as with fundraising, the incoming resources and related expenditure are reported gross in the Statement of Financial Activities.

Donations are only included in the Statement of Financial Activities when The Lifeboat Fund has unconditional entitlement to the resources.

Incoming resources from tax reclaims are included in the Statement of Financial Activities at the same time as the gift to which they relate.

Donated services and facilities are only included in incoming resources, with an equivalent amount in resources expended, where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

The value of any voluntary help received is not included in the accounts but is described in the Trustees' annual report. Investment

income is included in the accounts when receivable.

1.4 Resources expended

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. Where costs cannot be directly attributed to particular activities, they have been allocated on a basis consistent with the use of the resources.

1.5 Value Added Tax

Value Added Tax is not recoverable by the charity and, as such, is included in the relevant costs in the Statement of Financial Activities.

1.6 Tangible fixed assets & depreciation

These are capitalized if they can be used for more than one year, and cost more than £500. They are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

Office Equipment – 25% straight line over 4 years.

2. Analysis Of Incoming Resources

	Unrestricted Funds 2010 £	Restated Funds 2009 £
Voluntary Income		
Donations, legacies and similar incoming resources		
Donations received gross of cost of distributing payroll and pension-giving costs	113,327	95,232
Legacies	–	61,867
Gift Aid	879	1,952
Legacies received via RNLi	100	6,022
Donations received via RNLi	19,793	19,209
	<u>134,099</u>	<u>184,282</u>
Donated services		
Salary (met by a government department)	22,021	14,242
Employer’s National Insurance contributions	1,967	1,386
Miscellaneous support costs (met by a government department)	555	1,011
Cost of services of the Independent Examiners	1,000	1,000
	<u>25,543</u>	<u>17,639</u>
Total Voluntary Income	<u><u>159,642</u></u>	<u><u>201,921</u></u>

3. Analysis Of Resources Expended

	Unrestricted Funds 2010 £	Restated Funds 2009 £
Cost of generating voluntary income		
Cost of distributing payroll and pension-giving donations	2,349	2,580
Printing and distribution of appeal leaflets	4,323	2,036
Mailing to monthly donors	886	
Miscellaneous	1,378	570
Salary and support costs	24,542	16,639
Depreciation	–	–
	<u>33,478</u>	<u>21,824</u>
Charitable activities		
Donations passed to the RNLI	102,000	160,000
Donations and legacies to The Lifeboat Fund received by the RNLI	19,893	25,231
Attendance at the launching and naming of lifeboats	116	–
	<u>122,009</u>	<u>185,231</u>
Governance costs		
Independent Examiners	1,000	1,000
	<u>1,000</u>	<u>1,000</u>

4. Net Incoming Resources

	Unrestricted Funds 2010 £	Restated Funds 2009 £
This is stated after charging		
Independent Examiner’s fees	1,000	1,000
During the year no Trustee received any remuneration (2009 – £0)		
During the year no Trustee received any benefits in kind (2009 – £0)		
During the year one Trustee received reimbursement of administrative expenses of £1,552 (2009 – £1,011)		

5. Staff Costs

Staff costs were as follows:

Wages and salaries	22,021	14,242
Employer’s national insurance costs	1,967	1,386
	23,988	15,628

The average number of employees during the year was one (2009 – one)

6. Tangible Fixed Assets

	2010 Office Equipment
Cost or valuation	
Balance brought forward	626
Additions	-
Balance carried forward	<u>626</u>
Accumulated depreciation	
Balance brought forward	626
Depreciation charge for the year	-
Balance carried forward	<u>626</u>
Net Book Value:	
Brought forward	<u><u>-</u></u>
Carried forward	<u><u>-</u></u>

Summary of Contributions to The Fund

Recorded during the year ended 31 December 2010

	£
Department for Work and Pensions	35,888
Department for Transport	2,167
HM Revenue & Customs	1,287
Government Communications HQ	1,039
Communities & Local Government	662
Health & Safety Executive	273
Department of Health	200
Home Office	68
Land Registry	35
Tribunals Service	5
Northern Ireland	
NI Department of Agriculture and Rural Development	984
NI Department for Employment and Learning	440
NI Department of Finance and Personnel	379
NI Department of Enterprise, Trade and Investment	169
NI Social Security Agency	45
Scotland	
Scottish Government	38
Civil Service Pensioners' Alliance	10,734
Payroll Giving (including €16,038 from BT)	16,201
Pension Payroll Giving (Civil Servants and Royal Mail)	56,885
Legacies	
In memory of Mrs Millie Gibson	100
Tax Reclaim On Gift Aid Donations	879
Others	3,274
TOTAL	<u><u>131,752</u></u>

13:00 hrs at the RNLI's London and South East Regional Office, 124-126 Webber Street, London

Item 1a, Welcome –

- Those attending were as follows:

Council Members –

- Sir Peter Housden (Chair);
- Madeline Dugmore (Hon. Treasurer);
- Angela Saunders (Hon. Secretary);
- Frances Ryan (DWP);
- John Jarvis (CSPA);
- Jonathan Stones (representing Simon Claydon, Dept of Heath);
- Louise Selby (Home Office);
- Sir Kevin Tebbit;
- Hope Halstad;
- Harriet Stevens (HMRC fundraising co-ordinator).

In attendance –

- Paul Kilner and Paul Kerby (DWP);
- Tom Grant;
- Clinton Shaw;
- Gordon Jones (Reeves & Co);
- Bianca Fischer and Glen Mallen (RNLI).

- The apologies were as follows:
Alison Adams, Carolyn Airey, Nick Cheetham, Dame Valerie Strachan, David Kellett, Elizabeth Mulholland, Andrew & Helen Campbell, Graeme Starkey, Gina Lidstone, Jayne Harbury, Annabel Meade, Alison Hoffman, Simon Claydon, Kirsten Pringle, Linda McGarty, Adela Ginn, Sir David Rowlands, Sarah Duncan, Stephen Orr, John Thompson, Tony Barker, Wendy Derrett, Harold Blythe, Graeme Kenyon, Brenda Weston, Robert Kinnear, Sir John Bourne, Nicola Higgins. Several of those sending apologies also sent messages of support.

Main purpose of the meeting was to –

- take the Hon. Treasurer's report;
- take the Hon. Secretary's report;
- commend the 2010 Trustees' Report (*Report and Financial Statements for the year ended 31 December 2010*) to the Council; and
- ask the Council to approve the election and re-election of the officers and members of the Executive Committee.

Item 1b, Chair's opening comments –

The Chair welcomed everyone to the meeting and thanked the RNLI for their hospitality in kindly hosting the AGM.

Sir Peter then shared some apposite reflections about the previous weekend's lifeboat naming ceremony at Portrush, Northern Ireland. The community engagement with the RNLI's activity and the fortitude and character of the experienced crew matched expectations. Less expected had been the impact of the particular circumstance surrounding the choice of name of the new D-Class lifeboat.

David Roulston was a much respected and cherished civil servant; a member of the NI Tourist Board who had perished suddenly in a drowning accident when taking recreation with his family. Had there been a speedy D-Class boat available to the station when Mr Roulston got into difficulty, perhaps he might not have died.

Looking back at 2010 – the subject of the report under review at the AGM – Sir Peter commented on an extremely good year for The Fund. Traditional appeal donations had risen in 2010 by an amazing £24,000 (or 80% above the 2009 total of £30,000)!

It was now clear that there were lots of different Departmental profiles – The Fund needed to tailor how it worked with them – and they in turn might need to tailor the offer they made to those they approached for donations. Sir Peter had written to Whitehall Perm Secs to try to broaden the base of public service bodies engaging with The Fund. While this was yielding positive results, a further letter to Sir Peter’s colleagues would report on last year’s achievements and herald the 2011 Appeal.

The Fund competed in a busy environment with lots of charitable giving to a wide range of beneficiaries. Sir Peter remarked on the need to raise The Fund’s profile and make it sufficiently compelling. He then recounted the special event in December 2010 when he presented Sir Leigh Lewis with a certificate from the RNLI to mark DWP’s sensational fundraising achievements.

Sir Kevin Tebbit responded by referring to his 8-year association with The Lifeboat Fund. He was aware of a continuing, strong commitment to a cause which was still very necessary. Sir Kevin was confident this work would go forward under the current proactive leadership, and was therefore stepping down from the Executive Committee. Sir Peter thanked Sir Kevin for his substantial contribution to The Fund as Chair, Deputy Chair and Trustee.

Item 2, Honorary Treasurer’s report –

The Hon. Treasurer gave the following report to the AGM, focused on the *Report and Financial Statements for The Lifeboat Fund for year-ended 31 December 2010*.

The Fund had raised £131,000 in 2010, which compared with £182,000 in 2009. Broadly most categories were similar but the Treasurer commented on three areas:

- Although ‘overall monies raised’ was down on the prior year, this was wholly attributable to the fact that legacies totalling some £68,000 were received in 2009. This remained an unpredictable but significant source of income for The Fund.

- The traditional appeal was up by £24,000 (or 80%) from £30,000 in 2009 to £54,000 in 2010. £14,000 of this increase was attributable to DWP, with the remainder attributable pretty evenly across the board.
- Pension payroll giving was down by £5,000. This represented the natural steady diminishing of receipts in this category of about £5,000 per annum.

In 2010, The Fund also received notional interest from the RNLI of over £10,000. This remained low compared to historic figures because of the low bank rate. This interest wasn’t included in the accounts but was reflected in the footnote to the Balance Sheet, which showed the balance held for The Fund by the RNLI in their Restricted Funds.

The Restricted Funds held by the RNLI on behalf of The Fund had been restated in year. This reflected the fact that further information received after the accounts had been finalised identified that one of the legacies attributed to The Fund in 2009 was not related to The Lifeboat Fund and another was incorrectly allocated as restricted for use at a specific lifeboat station when it should have been included within the general Restricted

Fund. This took the opening balance on The Fund's general Restricted Fund to some £662,000.

Fundraising costs were £33,478, of which some £24,500 was sponsored by the MOD and Scottish Government. A further £2,400 of these costs related to the charges made by the agencies that collected and distributed the pension payroll giving. This meant that the direct cost to The Fund of raising some £130,000 was about £6,500 or 5 per cent. This was higher than in previous years, mainly due to increased printing costs and a mailing to monthly donors to try to increase awareness of The Fund.

During the year, The Fund gave £102,000 to the RNLI and had completed the purchase of two lifeboats, in Portrush and New Brighton, at a total cost of £200,000.

In conclusion, the Treasurer noted that, at the end of 2010, The Lifeboat Fund had a balance of about £590,000 towards its current programme of expenditure agreed with the RNLI. The Treasurer confirmed that the RNLI had not yet charged The Fund for the Poole Lifeboat, launched during 2009. Deducting the cost of this lifeboat – some £75,000 – left

closing reserves of some £515,000. The Treasurer, therefore, expected The Fund to be able to fulfil the newly agreed 2011 programme with the RNLI: to raise/provide some £157,000 towards training and kit for lifeboat crews across the UK.

Comments on this report included the following points:

- The proposed profile of spending in 2011 received from the RNLI was approved (£157,000: including £103,000 for crew training, and £54,000 for kit). The Appeal goal for 2011 would be £200,000.
- The fact that the cost of the Poole lifeboat had not been drawn-down sparked discussion about the desirable size of the reserves sitting with the RNLI (gaining nominal interest). The current reserve (£590,000) was high – although £75,000 had still to be drawn-down for the Poole boat – and £157,000 was therefore a cautious commitment for 2011. If 2011 proved a good year in terms of giving, more would be committed in 2012 and the Chair asked for a forward view to be prepared for the next Executive Committee meeting, looking 5-10 years ahead and stating what the

RNLI wanted to do in terms of crew training, and refit/maintenance of The Funds' boats.

Item 3, Honorary Secretary's report –

The Hon. Secretary stated how pleased she was to be working with the charity (since taking on the role the previous November), paying tribute to her predecessor, Diana Allpress, whose work had been rewarded by the successful year of giving in 2010.

The Secretary had realised quickly how important it was to spread the word about what The Fund was and how it related to the RNLI. Communications had therefore been a theme of what she had tried to achieve since becoming Secretary – the key products being: the Co-ordinators' fundraising packs, the new logo and website, and 'new look' annual report.

The Secretary listed The Fund's lifeboats in the RNLI fleet as follows: **(active fleet)** Stranraer Saviour (Stranraer, Scotland); Mudeford Servant (Mudeford, Dorset); Angel of Holyhead (Holyhead, North Wales); Hunstanton Flyer (Hunstanton, Norfolk); Sgt Bob Martin (Poole, Dorset); Charles Dibdin (New Brighton, Merseyside); David Roulston (Portrush,

Northern Ireland); Princess Royal (St. Ives, Cornwall); Public Servant (Lifeboat Pier, London); **(relief fleet)** Guardian Angel; Windsor Runner and Fraser Flyer.

In 2010, The Fund's boats were launched 261 times and rescued 250 people, including 4 lives saved. Two naming and handing-over ceremonies had taken place since the previous AGM – for the *Charles Dibdin* and the *David Roulston*.

In November 2010, The Fund became registered as a charity in Scotland by the Office of the Scottish Charity Regulator (OSCR). This had cleared the way for bodies in Scotland, including the Scottish Government (SG), to embark on fundraising programmes and a strong line-up of events was planned by SG for May.

The winners of the 2010 Appeal competition were named: 2 from DWP and one from the Department of Justice Northern Ireland (see details on page 7 of the *Report and Financial Statements for the year ended 31 December 2010*). Since, from evidence available about the 116 entries, the competition did not appear to have delivered good value, it was not being repeated in 2011.

In 2011, The Lifeboat Fund's £200,000 Appeal was focused on helping to train and kit out the RNLI's volunteer crews. The main Appeal Day would take place on 16 September, though each body could decide its own timing and approach. Rather than holding a single annual workshop on fundraising, support would be provided to Co-ordinators in a flexible way that matched their needs (DWP was assisting). New stationery had been customised for Gift Aid, Payroll Giving, sponsorship etc; and The Fund had recently registered with Just Giving.

Articles would continue to be placed in CS publications such as *The Pensioner*, which had recently received an article about the 2011 Appeal.

The Secretary mentioned the new arrangements whereby the RNLI (not the Secretary) would receive and process orders for posters, buckets, merchandise etc from the Fundraising Co-ordinators. This promised to be more efficient and The Fund was very grateful to the RLNI for helping in this way. The Secretary was delighted to be working with Bianca Fischer and her team, who were excellent colleagues, and the new 2011 fundraising pack for Co-ordinators was a direct product of their fruitful

collaboration. (The final packs were available at the AGM.)

In conclusion, the Secretary recorded warm thanks to APS Group Scotland (Ltd), who had designed the logo - and designed and printed the annual report at no cost to the charity. She commended the report *Report and Financial Statements for the year ended 31 December 2010* to the AGM for approval.

- The Chair proposed that Council members should approve the report, which they duly did.

Item 4, Election or re-election of officers –

The Council members approved:

- the election of Angela Saunders as Hon. Secretary;
- the re-election of –
Sir Peter Housden KCB as Chair;
Sir David Rowlands KCB as
Deputy Chair; and
Madeline Dugmore as Hon. Treasurer.

Item 5, Election or re-election of members of the Executive Committee –

The Council members approved:

- the election of Frances Ryan and Hope Halstad as Trustees;
- the re-election of the following Trustees –
Simon Claydon (Department of Health);
John Jarvis (Civil Service Pensioners' Alliance member);
Louise Selby (Home Office); and
Jay Mandalia (HM Revenue & Customs).

The Chair thanked Tom Grant for his service as former Treasurer and retired member, since c. 1996. Sir Peter also thanked, in his absence, Nick Cheetham of DWP, who became a lay member of the Executive Committee on resigning his trusteeship (effective from the AGM).

Item 6, Changes to the Constitution –

The Council members approved the changes to The Fund's Constitution which had been proposed by OSCR, for avoidance of any future doubt about handling and disposal of assets and property belonging to The Fund. These 2 new clauses would be added within the Constitution immediately following the current clause 7 (Finance):

- **“Assets Clause –**
'None of The Lifeboat Fund's assets may be distributed or otherwise applied (on being wound up or at any other time) except to further its charitable purposes.'
- **“Dissolution Clause –**
'If on the winding-up of The Lifeboat Fund any property remains after satisfaction of all the charity's debts and liabilities, such property shall not be paid to or distributed among the members of The Fund; that property shall instead be transferred to some other charity or charities (whether incorporated or unincorporated) whose objects are similar (wholly or in part) to the objects of The Fund.' “

Some very minor tidying up of the Constitution was also agreed, as follows:

- in clause 6.a., line one shall be changed to read, *“The Fund shall comprise a Council consisting of a Chairman, up to two Deputy..,”*;
- in clause 6.a., the clause references in lines three and five shall be changed from *“5.a.”* to *“5”*;
- the sub-clauses in clauses 4 and 9 shall be renumbered as *“a, b”* etc (like all other sub-clauses).

Item 7, Closing words from the Chair –

In conclusion, the Chair thanked: all attendees; the AGM's hosts – the RNLI – and Glen Mallen, their guest speaker; and Gordon Jones of Reeves & Co – The Fund's Independent Examiners and Accountants.

Sir Peter also recorded sincere thanks to the Executive Committee members; to all who had worked so hard fundraising over the past year; and to those contributors, both serving and retired, who had donated so very generously. Looking forward to 2011, Sir Peter wished all fundraisers and volunteers the very best for another successful Appeal!

Item 8, Guest speaker's address –

The Chair welcomed Mr Glen Mallen, the RNLI's top Crew Training Manager for the all-weather lifeboat fleet at their HQ in Poole.

Mr Mallen delivered an excellent and highly informative illustrated talk about how the volunteer lifeboat crews were trained for the high level of skill they required. He explained that only one in ten of these crew members came from a maritime background.

This meant, just 480 of the 4,800 crew who volunteered with the RNLI did not require fully comprehensive training. For this reason the RNLI ensured that much time and effort was devoted to training their crew to deal with any sea rescue scenarios, as well as severe flooding conditions. It cost the RNLI over £1,200 each year to ensure every crew member was fully trained. Crew training was one of the RNLI operations that The Fund was helping to support through its 2011 Appeal.

“It cost the RNLI over £1,200 each year to ensure every crew member was fully trained. Crew training was one of the RNLI operations that The Fund was helping to support through its 2011 Appeal.”

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The Lifeboat Fund

Helping the RNLI save lives at sea and on our rivers by raising money from serving and retired staff from the Civil Service, Royal Mail and British Telecom.

Over the past 5 years, The Fund's lifeboats have been launched 1264 times, saving 44 lives and rescuing a further 1039 people.

We can only help the RNLI in its life-saving work with your help.

Visit www.thelifeboatfund.org.uk for more information about us

Thank you to all our supporters!